1. **Interim Task Group 4: Stakeholder Aspects**

2. **Task Definition**: to explore SR stakeholder identification, engagement, communication issues, and make suggestions on how these issues might be reflected in a design specification and how these issues might be worked on thereafter.

3. SR stakeholder identification, engagement, communication issues

    a. key definitions (e.g., stakeholder)

4. How stakeholder issues might be reflected in a design specification

5. How stakeholder issues might be worked on within the WG (e.g., organization of Task Groups and sub-groups)

6. Key Discussion Points, taking where relevant account of:

    a. definition of Guidance Standard

    b. TMB instructions set out in New Work Item Proposal

    b. location of topic in ISO SR Guidance Standard (including linkages to other parts)

    c. need if any to differentiate application to different types of organisations

    c. Other

7. Summary of Key Recommendations and Outstanding Issues

8. Key Methodological References

9. Annex: Convenors and Secretariats

10. Annex: ITG Members (sign-ups from WG)

11. Annex: Dialogue Record (summary of process and content, including reference to document containing record of all email traffic on content)

12. Annex: Key References